

Southside Manor COVID-19 Relaunch Plan Stage Definition and Phasing

	COVID-19 Restrictions	Stage 1	Stage 2	Stage 3
Milestones to benchmark moving between stages	<ul style="list-style-type: none"> COVID-19 positive cases 	<ul style="list-style-type: none"> No COVID-19 positive cases Pending COVID-19 swab results (employee/staff) Symptomatic residents 	<ul style="list-style-type: none"> No COVID-19 positive cases No pending COVID-19 swab results (employee/staff) 	<ul style="list-style-type: none"> No COVID-19 positive cases No pending COVID-19 swab results (employee/staff) No residents on Additional Precautions
		Southside Manor Estimated Stage Date		
			May 15, 2020	May 25, 2020

Notes:

- All stages and operational procedures must be aligned with orders and direction from the Chief Medical Officer of Health (CMOH)
- Any amendments to the CMOH orders will supersede the information in this summary
- Stage definition and estimated stage dates are subject to change at the discretion of the Site Leader**

Southside Manor COVID-19 Relaunch Plan Operational Practices

Operational Practices	COVID-19 Restrictions	Stage 1	Stage 2	Stage 3
Screening	Screening at door	Screening at door	Self-screening, Self serve table	Self-screening, Self serve table
Reception	N/A	N/A	N/A	N/A
Visitors	As per Visitation Policy: https://www.shepherdscares.org/visiting-loved-ones/			
Group Activities	None permitted	Groups less than 5 Ensure social distancing	Groups less than 10 Ensure social distancing and 50% room occupancy	Groups less than 15 Ensure social distancing and 50% room occupancy
Additional Staff	Increased staff and hospitality aides	Increased staff and hospitality aides	Reduced extra staff, no hospitality aides	Staffing back to pre-COVID levels
Meals and Dining Rooms	Dining rooms closed, Meal delivery no charge	Dining rooms closed, Meal delivery no charge	Dining rooms closed, Meal delivery no charge	Dining rooms open, multiple sittings, max. 2 people per table, Meal delivery charge
Courtyard Access	None permitted	Closed to visitors, available for 1:1 for staff/residents	Open to residents, open to Designated Essential Visitors	Open to residents, open to Designated Essential Visitors
Volunteers	None permitted except for phoning	Designated Essential Volunteers	Designated Essential Volunteers	Designated Essential Volunteers
New Resident Move-Ins	New move-ins permitted as long as facility not on outbreak All new move-ins subject to 14-day mandatory isolation and symptom monitoring and possibly approval by public health			

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Operational Practices	COVID-19 Restrictions	Stage 1	Stage 2	Stage 3
Door Checks	Twice per day by staff (once after 10:30, once after 16:30)	Independent floor monitor checks door tags once per day	Independent floor monitor checks door tags once per day	Independent floor monitor checks door tags once per day
Resident Newsletters	Daily newsletter delivered to each resident	Weekly newsletter delivered to each resident	Weekly newsletter delivered to each resident	Combined with recreation and pastoral care, delivered monthly
Masking	All residents must wear a mask when not in suite	All residents must wear a mask when not in suite	All residents must wear a mask when not in suite	All residents must wear a mask when not in suite
In-Suite Isolation	Mandatory	Strongly encouraged, only leave suite for essential trips, use delivery services and families as partners in care as much as possible	Strongly encouraged, only leave suite for essential trips, use delivery services and families as partners in care as much as possible	Strongly encouraged, only leave suite for essential trips, use delivery services and families as partners in care as much as possible
Resident Screening	Daily screening, twice per day at COVID-19 positive sites	Daily screening for all residents; 14-day isolation upon return from hospital		
Staff Illness Disclosure and Protocols	Mandatory disclosure, daily self-checks, exclusion from work if symptomatic with minimum 14-day isolation			

*Service delivery partners must complete COVID-19 hazard assessment and mitigation plan prior to operating approval